

Minutes July 10, 2025 - Final

Seattle Water Supply System Operating Board

1. Welcome, Roll Call & Announcements

a. Attendance as follows:

#	First Name	Last Name	Utility	Official Operating Board Role
1	Hilary	Allison	SPU	
2	Will	Appleton	Soos Creek	Utility Rep
3	Sean	Bauer	Cedar River	Utility Rep
4	Julie	Belt	Woodinville	
5	Regina	Carpenter	SPU	
6	Alex	Chen	SPU	Utility Rep + Board Member + Vice Chair
7	Julie	Crittenden	SPU	Utility Rep + Alt Board Member
8	Kathy	Curry	Woodinville	Utility Rep
9	Katie	Dahlberg	SPU	
10	Bob	Danson	Olympic View	Utility Rep + Alt Board Member
11	Jeremy	DelMar	Highline	Utility Rep + Board Member
12	Pete	Eberle	WD 90	Utility Rep
13	Abdoul	Gafour	Renton	Utility Rep
14	Elizabeth	Garcia	SPU	
15	Terri	Gregg	SPU	
16	Charlotte	Haines	North City	
17	Wylie	Harper	SPU	
18	Roxanne	Heller	WD 119	
19	Paula	Laschober	SPU	Utility Rep + Board Member
20	Steve	Leniszewski	Duvall	Utility Rep
21	Ron	Little	n/a	Independent Member
22	Ethan	Maiefski	Northshore	
23	Katie	Medina	Renton	
24	Kelly	O'Rourke	SPU	
25	Jorgan	Peadon	WD 49	Utility Rep + Alt Board Member
26	Darcey	Peterson	WD 90	
27	Diane	Pottinger	North City	Utility Rep + Board Member
28	Kelsey	Quinn	SPU	
29	Kathleen	Quong-Vermeire	Highline	
30	Ron	Ricker	North City	
31	Robert	Russell	Coal Creek	
32	Laurie	Tish	Baker Lilly - consultant	
33	Shane	Young	WD 125	Utility Rep + Board Member + Chair

b. Announcements:

- There were no announcements.

2. Agenda/Minutes

- June 5, 2025 minutes were approved 5-0 (1 Operating Board member was absent).
- July 10, 2025 agenda was approved 5-0 (1 Operating Board member was absent).

3. Old Business

Annual True Up - Part 2 Results & Vote: Regina Carpenter and Laurie Tish gave a briefing to share the results of the 2024 annual true-up and to request approval of the procedures as performed. There was an informal round table of how Operating Board members planned to use the True Up surplus that will be returned to wholesale customers after the new contract is signed. Most utilities planned to use the money for CIP projects or rate smoothing. The vote was approved 5-0 (1 Operating Board member was absent.)

4. New Business

- a. **Updated Demand Forecast:** Elizabeth Garcia provided a briefing to share the preliminary results from the new demand forecast. She discussed: 1) how the modeling methodology differs from previous demand forecasts by taking advantage of econometrics where possible, 2) the various independent variables that went into the model (e.g., demographics, climate, conservation), and 3) the results which are fairly consistent with the previous forecast. The demand forecast will be updated in 2026 when updated demographic data is released from the Puget Sound Regional Council.
- b. **SPU Crown Hill Main Break & Boil Advisory:** Wylie Harper shared details on a recent water main break in SPU's retail area that resulted in a precautionary boil water advisory. The Operating Board was very interested in the presentation and requested that SPU give the presentation to wholesale customers' operations staff. (Wylie did so on August 6. Approximately 20 wholesale customer staff attended. The presentation was recorded and sent to the Operating Board.)
- c. **Emergency Interties Not in Existing Contracts:** Terri Gregg gave a short briefing to discuss emergency interties that are not in existing contracts. SPU will be requesting a vote by email to approve them as a group, on a one-time-basis. Future emergency interties will need to be pre-approved by the Operating Board prior to installation, as documented in the water supply contracts.
- d. **Updating Service Area Boundaries:** Kelly O'Rourke gave a briefing to show how the updated service area map (based on GIS files from wholesale customers) has unintended overlaps and gaps, as well as a tutorial on how to double check boundaries via an online tool. Everyone agreed to the goal of completing their QC and resolving issues by the end of the year. (Kelly emailed detailed QC instructions later that day.)

5. Executive Summaries & Other Business

- a. **Water Consumption – Actual Compared to Rate Study:** Julie Crittenden shared that actual annual consumption to date is 4% higher than the 2020 Rate Study projection and 1.5% higher than this time last year.

b. **Water Supply Update:** Julie Crittenden walked the group through the standard four supply graphs. Cumulative precipitation and combined storage continue to be below long-term averages. Snowpack is fully melted. Consumption has been tracking higher than long-term averages.

c. **Next Meeting:**

- September 4, 2025; 1-3pm; virtual only (no August meeting)

6. **Good of the Order**

a. **Contract Signers:** Kathy Curry asked for an update on which wholesale customers are expected to sign the new contract and said that the Woodinville Board will be discussing it shortly. Will Appleton shared that Soos Creek plans to sign the contract. SPU reported that their understanding is that the remainder of the full and partial customers are expected to sign.

b. **Wholesale Customer Billing Issues:** Alex Chen briefly mentioned that SPU has recently had some issues with wholesale meters and billing and that he'll share more at the next meeting (there was not enough time to cover the topic at the end of this meeting).

Board meeting was adjourned at 3:00pm.

Shane Young
Shane Young (11/07/2025 10:48:39 PST)

Chair, Shane Young
Seattle Water Supply System Operating Board

11/07/2025

Date